

### **2023 ANPT Action Potential newsletter PUBLICATION schedule**

<b>Submission Deadline</b>	<b>Publication Date</b>
January 10, 2023	January 14, 2023
January 24, 2023	January 28, 2023
February 14, 2023	February 18, 2023
February 28, 2023	March 4, 2023
March 14, 2023	March 18, 2023
March 28, 2023	April 1, 2023
April 11, 2023	April 15, 2023
April 25, 2023	April 29, 2023
May 9, 2023	May 13, 2023
May 23, 2023	May 27, 2023
June 13, 2023	June 17, 2023
June 27, 2023	July 1, 2023
July 11, 2023	July 15, 2023
July 25, 2023	July 29, 2023
August 15, 2023	August 19, 2023
August 29, 2023	September 2, 2023
September 12, 2023	September 16, 2023
September 26, 2023	September 30, 2023
October 10, 2023	October 14, 2023
October 24, 2023	October 28, 2023
November 14, 2023	November 18, 2023
November 28, 2023	December 2, 2023
December 12, 2023	December 16, 2023
December 26, 2023	December 30, 2023

The newsletter is scheduled to go out on the **Saturday AM following the 2<sup>nd</sup> and 4<sup>th</sup> Mondays** of each month. It is set to publish at approximately 5AM, so we finalize and schedule it to go out the night before (Friday). We send out reminders to the BOD, committee & SIG chairs the week before (first and third weeks of the month) typically on Mon or Tues with the soft submission deadline of the following publication week Tues. That way we have a few days to get the newsletter together and follow up with people who submit items that might need clarification, modifications, or other things. If someone has something to get in a little later that week (after the deadline), we can typically accommodate them but don't want to encourage this. By Friday, we are putting the finishing touches on things and setting up for publication the next morning, with plans to be finished by the end of the workday.

I try to send out a confirmation email whenever a news item is submitted to us (newsletter) so the sender knows it got through. We will NOT reply to social media or website requests – different committee.

As always, feel free to communicate with me directly if you have any issues.

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