2021 ANNUAL BUSINESS MEETING & AWARDS CEREMONY
January 26, 2021, 7pm CT
VIRTUAL MEETING LINK

Call to order & President's welcome
Patty Scheets, President

Approval of the 2020 Annual Meeting minutes
Patty Scheets, President

ANPT Update
Kate Kugler, Secretary
• Budget overview (policy level)
• Membership status

Bylaws amendments presented
• Delegate
• Annual meeting
• Clarification on audit language

Update on ANPT position paper
Patty Scheets, President

Call for ANPT nominations
Tara McIsaac, Chair Nominating Committee

2021 CSM overview
Bart Hanson & Heather Salon, Co-Chair Program Committee

Recognition of neurological clinical specialists
Dennis Fell, Vice President

Recognition of Edee Field-Fote, JNPT Editor in Chief
Pat Sparto, Director of Research
George Fulk, JNPT Editor in Chief
Judy Deutsch, INPA, President

Academy Awards
Tim Nordahl, Dir of Communication
Dennis Fell, Vice President
Sue Perry, Dir of Education
Wendy Romney, Dir of Practice
George Hornby, Dir of Knowledge Synthesis

Early Career Professional
Outstanding Innovator

Excellence in Neurologic Research

PT Clinical Excellence

CSM Student Abstract Research Awards
Patrick Sparto, Dir of Research
ANPT Endowment Awards with Foundation for Physical Therapy  Nora Riley, Treasurer

PODS I: Patricia Leahy Award
PODS II: Mary Lou Barnes Award
PODS I:

Journal of Neurologic Physical Therapy  George Fulk, Editor JNPT
Golden Synapse Award

Anne Shumway-Cook Lectureship  Pat Sparto, Director of Research

Adjourn  Patty Scheets, President
Minutes
Friday, February 14, 2020
APTA Combined Sections Meeting; Denver, Colorado
6:30-7:15 PM Business Meeting and Academy Awards; 7:00-9:30 PM Myelin Melter Reception

Presidential Welcome and Introductions
Patty Scheets
• Board of Directors members were introduced: Dennis Fell, Vice President; Nora Riley, Treasurer; Nancy Fell, Secretary; Laura Morris, Director of Communications; Beth Crowner, Director of Practice; Sue Perry, Director of Education; Patrick Sparto, Director of Research; George Hornby, Director of Knowledge Synthesis

Approval of Consent Agenda
Patty Scheets
• 2019 Business Meeting Minutes were posted on the Academy website with e-notification for membership review provided on January 13, 2020. Nora Riley moved, Laura Morris seconded approval of the Consent Agenda. The motion passed.

ANPT Growth and Breadth of Work
Patty Scheets
• Membership received summative reports regarding strategic initiatives, membership growth and development, remarkable volunteer activities, and operational management enhancements that have occurred over the past 6 years.
  o 2 new Board of Directors positions
  o 1 new Special Interest Groups
  o 1 new standing committee
  o 5 new task forces (practice and knowledge translation-related)
  o Clinical practice guidelines (CPG) groups: 3 completed; 3 near completion; 2 in early development
  o 3 revision groups (2 EDGE and 1 CPG)
  o Instillation of GMP as the Academy’s executive office and management services provider
  o Foundation for Physical Therapy cumulative support $715,000
  o Journal of Neurologic Physical Therapy’s 2.614 impact factor
  o Synapse Education Center and 2021 first ANPT Annual Conference in Minneapolis, MN

Finance Report
Patty Scheets
• A brief overview of Academy finances was presented
  o 2020 ANPT budget revenue and expense breakdowns
  o Established financial reserve policy ($600,000)
  o Current investment fund > $1,800,000

Nominating Committee
Nora Fritz
• Dr. Fritz opened nominations to the floor for 2020 elections (Secretary, Directors of Communications and Practice; Special Interest Group Nominating Committee Member). Interested members should contact Dr. Fritz or visit the Academy’s website.

Presentation of Academy Awards
Board of Directors Members
• Early Career Professional – Elizabeth Anderl, PT, DPT; Nicole Biltz, PT, DPT; Kaci Handerly, PT, DPT
• Excellence in Neurologic Education – Valerie Carter, PT, DPT
• PT Clinical Excellence in Neurology – Rachelle Studer-Byrne, PT, DPT
• PTA Clinical Excellence in Neurology – Amy Power-Versteeg, PTA
• Outstanding Advocacy – Patrick Kitzman, PT, MSPT, PhD
• Excellence in Neurologic Research – Lee Dibble, PT, ATC, PhD
• Physical Therapy Student Abstract Research DPT Professional Award – Julia Cocchi, SPT & Margarethe Hauschildt, SPT; Kayla Mathews, SPT
• Physical Therapy Post-Professional Student Research Award – Rachel Prusynski, PT, DPT
• Patricia Leahy Award, PODS I – Joseph Lesnak, PT, DPT
• Mary Lou Barnes Award, PODS II – Anne E. Palermo, PT, DPT
• PODS II Scholarship – Jordyn Rice, PT, DPT; Margaret French, PT, DPT
Journal of Neurologic Physical Therapy (JNPT) Update

Dr. Field-Fote acknowledged all of JNPT’s associate editors and announced the appointment of George Fulk, PT, PhD, FAPTA as the Deputy Editor next Editor-in-Chief for the journal.

Presentation of Golden Synapse Award

Elinor Harrison, PhD, Adam Horin MA, and Gammon Earhart, PT, PhD, FAPTA

“Mental Singing Reduces Gait Variability More than Music Listening for Healthy Older Adults and People with Parkinson Disease”

Published in JNPT October 2019. Volume 43, Number 4, pp. 204-211.

Presentation of Academy Awards

Service to the Academy – Anna de Joya, PT, DSc
Anne Shumway-Cook Lectureship – Susan L. Whitney, PT, DPT, ATC, PhD, FAPTA

Recognition of Outgoing Board Members

Secretary – Nancy Fell, PT, PhD
Director of Communications - Laura Morris, PT, NCS
Director of Practice - Beth Crowner, PT, DPT, NCS

2019 Certified Neurologic Clinical Specialists, Recertified and Emeritus Neurologic Clinical Specialists

Groups of individuals receiving NCS designations were recognized.

Adjourn

With no further business, the meeting was adjourned.

Minutes respectfully submitted, February 27, 2020.
Nancy Fell, Secretary
The Academy of Neurologic Physical Therapy is more than just numbers. It is a member network of over 6,000 clinicians, educators, and researchers who support the development and implementation of materials in the advancement of neurological physical therapy.

ANPT has created or contributed to 4 Clinical Practice Guidelines & Knowledge Translation Tools:
- Vestibular Hypofunction
- Core Outcome Measures
- Locomotion – chronic CVA, SCI, TBI
- Concussion

CPGs and/or KT are in process:
- Parkinson Disease
- Use of AFP & FES Post Stroke
- Balance and Falls
- Locomotion – subacute CVA, SCI, TBI

Since 2001, ANPT has donated $721,000, with 42 PODS I & II Awarded. The 2019 Journal of Neurologic Physical Therapy Impact Factor is 2.893. The First ANPT Annual Conference was held in 2021.

ANPT Members volunteer on committees, task forces, SIGs and the Board of Directors. ANPT is Member Driven!
2021 ANPT Budget Overview

In November, the ANPT Board approved the 2021 budget. In an effort to relay the financial picture of the Academy, we are providing the below summary of the projected revenue and expenses.

Here is how we are funded:
ANPT Dues and CSM make up the majority of reliable revenue to the organization. 2021 will be the 1st ANPT Annual Conference.

Here is how expenses are planned:
Fifty percent of its budget is on programmatic areas- education, practice, grants, journal.

Operations includes insurance, audit/tax preparation, legal, management fees, bank fees, CEU fees
This chart reflects the actual fund balance for ANPT investment account from 2014 - preliminary 2020.

Market values fluctuate based on investment performance.

ANPT financial reserve policy ensures a minimum balance of $600,000 in investments. Financial reserves ensure an organization has adequate funds to meet unanticipated business situations and/or support for unique business needs/strategic initiatives.
ANPT Membership through November 2020.

ANPT membership levels have been impacted by the effects of COVID-19. Typically ANPT sees a growth of 4-5% annually in membership.
Bylaws justification statement for delegate amendments:

Kate Kugler, Secretary

Following the 2020 APTA House of Delegates’ decision to establish voting rights to the sections and academies (insert RC#), the ANPT Board proposes Bylaws amendments to establish ANPT’s two voting delegates (Chief Delegate and Delegate). The Board’s recommendation is for the Secretary to serve as Chief Delegate as a responsibility of the office. This recommendation takes into account the desire for the Chief Delegate to be a member-elected position, the financial impact of two delegates, as well as allows for close coordination with the Board in the Academy’s representation and actions within the House of Delegates. The Bylaws amendments also revise the current ANPT Delegate position from a Board appointment to a member-elected position. Lastly, the Board recommends that the President serve as the Alternate Delegate if either of the delegates are unable to complete the roles and responsibilities of office, again minimizing financial impact and ensuring that ANPT delegate representation is tied to member-elected positions.
BYLAWS OF THE ACADEMY OF NEUROLOGIC PHYSICAL THERAPY, INC. 
OF THE AMERICAN PHYSICAL THERAPY ASSOCIATION

ARTICLE I: NAME
The name of this organization is the Academy of Neurologic Physical Therapy, Inc., hereinafter referred to as the Academy, shall be a Section of the American Physical Therapy Association, hereinafter referred to as the Association.

ARTICLE II: PURPOSE
The purpose of the Academy shall be to provide a means by which Association members having a common interest in neurologic function and dysfunction may meet, confer, and promote these interests.

ARTICLE III: OBJECTIVES
The objectives of the Academy shall be to:
A. Promote the development and dissemination of new knowledge concerning physical therapy management of persons with neurologic dysfunction.
B. Promote standards of ethical and moral conduct in the physical therapy management of persons with neurologic dysfunction.
C. Promote the use of science in neurologic clinical practice and in the academic and clinical training of new therapists.
D. Promote standards of scientific acceptability in neurologic research.
E. Serve as a major source of information on neurologic physical therapy for the profession of physical therapy and for the Association.
F. Represent the interest of the Academy members to the official decision-making bodies of the Association.
G. Provide such services as will further its purpose.

ARTICLE IV: MEMBERSHIP
Section 1: Categories and Qualifications of Members
Academy membership categories and qualifications for Physical Therapist, Retired Physical Therapist, Life Physical Therapist, Student Physical Therapist, Physical Therapist Assistant, Retired Physical Therapist Assistant, Life Physical Therapist Assistant, and Student Physical Therapist Assistant shall be the same as those of the Association.
Section 2: Rights and Privileges of Members
The rights and privileges of the Academy's members shall be as provided in the Association’s bylaws, and Physical Therapist, Retired Physical Therapist, Life Physical Therapist, Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant members shall have one vote.

Section 3: Application for and Admission to Membership
The payment of Academy dues appropriate to their category of membership by members in good standing in the Association shall constitute application for and admission to Academy membership.

Section 4: Good Standing
An individual member is in good standing within the meaning of these bylaws if the member is in good standing in the Association.

Section 5: Disciplinary Action
A. Any member of the Academy who is suspended by the Association shall have their membership privileges suspended from the Academy. Any member of the Academy who is expelled from membership in the Association shall be expelled from Academy membership.
B. Any member of the Academy who fails to make timely payment of required Academy dues shall be expelled from Academy membership.

Section 6: Reinstatement
Any former member of the Academy who is in good standing in the Association may be reinstated to membership in the Academy by payment of the required Academy dues.

Section 7: Electronic Voting
A. Academy members may vote electronically on special matters as approved by the Board of Directors. For purposes of electronic voting, the entire Voting Membership shall be deemed present during the voting process. Notice of special matters subject to an electronic vote shall contain a detailed explanation of the matters to be voted on by the Voting Membership and shall be provided electronically to all Voting Members. An adequate time period will be offered to submit an electronic vote, and the dates for submitting an electronic vote will be clearly stated. Appropriate measures will be employed to ensure a fair and accurate balloting process. A minimum return of 100 ballots should be required for the election to be valid.

ARTICLE V: SPECIAL INTEREST GROUPS

Section 1: Special Interest Groups
A. A Special Interest Group shall:
   1. Operate under standing rules that shall be consistent with Academy and Association bylaws and that shall be approved by the Academy's Board of Directors.
   2. Not levy special assessments that carry punitive action of loss of good standing.
B. Special interest groups of the Academy may be established and/or dissolved in accordance with the rules and conditions specified by the Standing Rules specified by the Academy's Board of Directors.

Section 2: Limitations
Special Interest Groups are subject to the following limitations:
A. Bylaws and policies of the Association and the Academy.
B. No Special Interest Group shall profess or imply that it speaks for or represents the Academy or members other than those currently holding membership in the Special Interest Group unless authorized by the Academy's governing body.

ARTICLE VI: MEETINGS

Section 1: Annual Meeting
A. Purpose
The annual meeting of the Academy shall be held for the purpose of conducting the Academy’s business and other activities in accordance with the objectives of the Academy. The annual meeting of the Academy shall have the power to adopt and amend the bylaws of the Academy, to adopt policies of the Academy, to ensure mandates to the Academy’s Board of Directors, and to create and appoint special committees, as it deems necessary.

B. Place and Time
The annual meeting of the Academy shall be held at the time and place of the Combined Sections Meeting (CSM) of the Association or in the event that the Combined Sections Meeting does not take place, the annual meeting will be held at a time and in a manner identified by the Board at the Annual Conference of the Association. If both the CSM and the AC are not held, the Academy’s annual meeting shall be held at the time and place of the annual session of the Association’s House of Delegates.

Section 2: Special Meetings
A special meeting may be called by five (5) members of the Board of Directors or upon written request of 40% of the membership.

Section 3: Notice of Meeting Requirements
Notice of all meetings must be provided to the membership at least thirty (30) days prior to the date of the respective meeting.

Section 4: Quorum
Physical Therapist, Retired Physical Therapist, Life Physical Therapist, Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant members of the Academy shall have the privilege of voting at such meetings of the Academy. At least twenty-five (25) voting members of the Academy must be present.

Section 5: Minutes
All meeting minutes shall be submitted to the Association within forty-five (45) days of the date of the meeting.
ARTICLE VII: BOARD OF DIRECTORS

Section 1: Composition
The Board of Directors of the Academy shall consist of the President, President-Elect, Vice President, Secretary, Treasurer, Director of Communication, Director of Education, Director of Knowledge Synthesis, Director of Practice, and Director of Research.

Section 2: Vacancies
In the event that a position on the Board, other than the President, becomes vacant for any reason, the Board of Directors shall fill the vacancy by appointment for the unexpired portion of the term. In the event of a vacancy in the office of the President-Elect, the position will remain vacant, and a special election for the President will be held in the next election cycle.

Section 3: Qualifications
A. Physical Therapist, Retired Physical Therapist, and Life Physical Therapist, may hold office subject to the limitations specified in the Association bylaws, Article IV, Section 2.B(3)b. Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant members may hold office, with the exception of the office of President, President-Elect, Vice President, Director of Research, Chief Delegate, or any position that may succeed to the Presidency.

Section 4: Rights, Duties, and Responsibilities
A. Members of the Board of Directors shall assume office on July 1.
B. The term of office of each elected member of the Board of Directors, except President-Elect/President, shall be three (3) years or until the election of their successor. The President-Elect shall serve one (1) year as President-Elect, upon the completion of which, the President-Elect shall serve three (3) years as President.
C. No member shall hold more than one position on the Board of Directors with the exception of the person holding the position of President-Elect. If at the time of the President-Elect’s election, that person holds a position on the Board, that person may complete that term so long as that term ends before the President-Elect assumes the position of President. If the President-Elect is completing service in another position (i.e., holding two positions on the Board) that person will have only one (1) vote on the Board of Directors.
D. No elected member shall serve more than three (3) complete consecutive terms on the Board of Directors or more than two (2) complete consecutive terms in the same office or position. The combined service of President-Elect and President shall be considered as serving one (1) term in office. Appointed members serve three (3) year terms which can be renewed.
E. Any elected member of the Board of Directors may be removed from such office by a 90% vote of the Board members present and voting at any regular or special meeting of the Board, for violation of these bylaws or engaging in such other conduct prejudicial to the best interests of the Academy. Such removal may occur only if the member involved is first provided.
1. With adequate notice of the charges against him or her in the form of a statement of such charges and of the time and place of the meeting of the Board of Directors scheduled for the purpose of the hearing or considering such action, sent by certified or registered mail to the last known address of such member; and

2. The opportunity to appear before the Board of Directors or forward a written statement thereto in presentation of any defense of such charges, no later than thirty (30) days after the sending of such notice.

In these regards, the Board of Directors shall act on the basis of reasonable and consistent criteria, always with the objective of advancing the best interests of the Academy.

F. Carry out the mandates and policies of the Academy as determined by the annual meeting and any other meetings of the Academy. Between annual meetings, the Board of Directors may make and enforce such policy on behalf of the Academy as is consistent with the mandates and policies determined by the annual meeting and any other meetings of the Academy.

G. Direct all business and financial affairs for and on behalf of the Academy, prepare the Academy’s annual budget, be responsible for all of the Academy’s property and funds, and provide for an annual audit.

H. Foster the growth and development of the Academy and its Special Interest Groups.

I. Direct and determine the priority of all activities and expenditures in fulfillment of the Academy’s Purpose and Objectives.

Section 5: Specific Duties

A. President
   The President shall be responsible for preparing the agenda for and shall preside at the annual meeting and any other meetings of the Academy and all meetings of the Board of Directors. The President shall be an ex-officio member of all committees except the Nominating Committee. The President shall submit to the Association and the membership of the Academy an annual report in writing of the activities of the Academy. The President shall interact with other Sections of the Association regarding common needs, resources and planning, in unison with the Board of Directors of the Academy. The President shall serve as Alternate Delegate to the Association’s House of Delegates.

B. President-Elect
   The President-Elect shall assist the President in the conduct of all Academy activities in accord with assignments made by the President.

C. Vice President
   The Vice President shall assume the duties of the President if the President is absent or incapacitated. The Vice President shall assist the President in all activities of the Academy and the Board of Directors.

D. Secretary
   The Secretary shall present all records and documents of the Academy at business meetings and keep a correct and permanent record of the meetings and transactions of the Academy. The Secretary shall be custodian of books, records, manuscripts, and correspondence of the Academy or delegate this
duty to an appropriate committee. The Secretary shall complete other secretarial functions of the Board of Directors as may be required. The Secretary shall serve as Chief Delegate to the Association’s House of Delegates.

E. Treasurer
The Treasurer shall be custodian of all the funds of the Academy and shall be accountable for their safekeeping. The Treasurer shall receive and disburse all funds and shall submit comprehensive reports of the financial status of the Academy in writing, to the membership of the Academy and to the Association, as required.

F. Director of Communication
The Director of Communication oversees dissemination of all Academy information via the Academy’s electronic and written media in conjunction with the Digital Communications and News Chairs and Journal of Neurologic Physical Therapy’s Editor.

G. Director of Education
The Director of Education oversees the educational mission of the Academy and coordinates Academy activities. The Director determines strategic direction for the Academy’s educational agenda as it relates to the identification of educational needs, development of educational opportunities, and delivery of high-quality educational programs and products to Academy members.

H. Director of Knowledge Synthesis
The Director of Knowledge Synthesis oversees the Academy’s evidence-based document activities. The Director determines strategic direction for the Academy’s evidence-based documents as it relates to needs, opportunities, and scientifically rigorous development.

I. Director of Practice
The Director of Practice oversees the practice mission of the Academy, including advocacy. The Director determines strategic direction for the Academy’s practice and advocacy agendas.

J. Director of Research
The Director of Research oversees the research mission of the Academy that includes coordination of Academy activities with the Research chair and determines strategic direction for the Academy’s research agenda as it relates to neurologic physical therapy.

K. Special Appointments
Other than the chairs of the Nominating and Finance Committees, all committee chairs and the Journal of Neurologic Physical Therapy Editor are appointed by the elected members of the Board of Directors. The Board of Directors may also appoint special committees, task forces, or individuals as deemed necessary. Composition, tenure, reporting, and other responsibilities of such entities shall be determined by the Board of Directors.

Section 6: Meetings

A. Regular Meetings
The Board of Directors shall meet not less than once a year.

B. Special Meetings
The President may call a special meeting of the Board of Directors and must call a special meeting on written request of three members of the Board.

C. Conference Calls
Conference calls are planned regularly.

D. Notice
All members of the Board of Directors must be notified at least seven (7) days before the date fixed for the meeting.

E. Quorum
Five (5) voting members shall constitute a quorum.

ARTICLE VIII: COMMITTEES

Section 1: Finance Committee
The Finance Committee shall be composed of the Treasurer and two members in good standing appointed by the Board of Directors. The Treasurer will serve as Chair of the Finance Committee.

Section 2: Nominating Committee
The Nominating Committee shall consist of three eligible members; one member shall be elected each year, which shall serve a term of three years or until the election of his/her successor. The senior member of the committee shall serve as Chair. Any vacancies shall be filled by the Board of Directors until the next regular election at which time the vacant position shall be filled for the remainder of the term.

ARTICLE IX: DELEGATES TO THE ASSOCIATION'S HOUSE OF DELEGATES

Section 1: Qualifications
A. The qualifications of the delegate shall be as stated in the Association’s bylaws and a member in good standing in the Academy.
B. An Academy delegate may not, in the same year, serve as Chapter or Assembly delegate.
C. The Academy shall notify Association headquarters of the name of the Academy Chief Delegate, Alternate Delegate and Alternate Delegate, as required by the Association and the Standing Rules of the House of Delegates.
D. The Academy must be represented in the House of Delegates every year by two Academy Delegates and alternate Delegate.

Section 2: Appointment/Election
The Secretary shall serve as Chief Delegate, with election per Article X. The Delegate shall be elected for a 3-year term, per Article X. The President shall serve as the Alternate Delegate. By January 1 prior to the sessions of the House of Delegates of the Association, the Board of Directors of the Academy shall appoint the Academy Delegate and alternate Delegate.
A. The term of service as the Academy’s Chief Delegate and Delegate shall be three (3) years, as determined by their term of service.
B. No member shall serve more than two (2) complete consecutive terms, or six (6) consecutive years, in any the position of Chief Delegate, Delegate or Alternate Delegate.
C. Vacancies
In the event that the Delegate shall be unable to serve, the Board of Directors shall fill the vacancy by appointment for the unexpired portion of the term.

Section 3: Duties of Delegates
A. Attend the annual and special meetings of the House of Delegates of the Association.
B. Represent the Academy’s interests on matters that are brought before the Association’s House of Delegates for deliberation and action.

C. Study the matters that are brought before the Association’s House of Delegates for deliberation and action, and solicit guidance on such matters from the membership and Board of Directors of the Academy.

D. Report to the membership and the Board of Directors of the Academy the actions taken by the House of Delegates and the reasons for and implications of such actions.

ARTICLE X: ELECTIONS

A. Members of the Board of Directors, and the Nominating Committee shall be elected by the Academy membership. Officers of each Special Interest Group (Chair, Chair-elect, Vice Chair, Secretary, and Nominating Committee) shall be elected by the membership of the respective Special Interest Group. Nominees must be a current Academy member in good standing and maintain such membership throughout their three (3) year elected term.

B. Board and Delegate Positions will be staggered on three (3) electoral cycles:
   1. Cycle 1: Vice President, Director of Education, Delegate
   2. Cycle 2: Treasurer, Director of Research, Director of Knowledge Synthesis
   3. Cycle 3: Secretary, Director of Communications, Director of Practice.
   4. The President-Elect will be elected to a one (1) year term to be followed by three (3) years as President.

C. The Nominating Committee shall present its candidates for office at CSM, after which the floor shall be open for further nominations.

D. An electronic ballot shall be conducted between the Academy’s Annual meeting and the Association’s Annual Meeting or the Association’s Annual Meeting of the House of Delegates if the Association’s Annual Meeting is not held. A minimum return of 100 ballots should be required for the election to be valid.

E. Election for each office or position shall be by a plurality of the valid votes cast. Physical Therapist, Retired Physical Therapist, and Life Physical Therapist, one (1) vote; Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant one (1) vote. In the case of a tie, the election shall be settled by lot.

F. The Executive Officer shall tabulate the results of the election. The Nominating Committee Chair shall be responsible for verifying the election results.

G. The Nominating Committee Chair shall report the results of the election to each of the nominees, to the Board of Directors, and at the first Academy meeting following the election and to the Association within forty-five (45) days.

ARTICLE XI: FINANCE

Section 1: Fiscal Year
The fiscal year of the Academy is the same as that of the Association.
Section 2: Limitation on Expenditures
No officer, employee, or committee shall expend any money not provided in the budget as adopted, or spend any money in excess of the budget allotment except by order of the Academy’s Board of Directors. The Board shall not commit the Academy to any financial obligation in excess of its current financial resources.

Section 3: Dues
A. The dues for each category shall be:
   1. Physical Therapist Member: $55;
   2. Physical Therapist Life Member: $50; and Life Physical Therapist Assistant Member: $25
   3. Physical Therapist Assistant Member: $30
   4. Retired Physical Therapist Member: $50; and Retired Physical Therapist Assistant Member: $25
   5. Physical Therapist Student Member (entry-level or post-professional) and Physical Therapist Assistant Student Member: $20

B. All dues shall be for the period specified in the Association’s bylaws.

C. Dues Changes
   All dues changes approved by the Academy membership and Association Board of Directors before the Association’s deadline will become effective on the first of the Academy’s next fiscal year.

D. The Academy shall submit their annual financial statements, tax returns, and audit report to the Association when and as directed by APTA Headquarters.

E. The Board of Directors may offer reduced rates for Academy dues as an incentive to promote membership.

ARTICLE XII: DISSOLUTION

Section 1: Dissolution
The Academy may dissolve subject to a recommendation to dissolve supported by no less than three-fourths of the members of the Board of Directors and adopted by two-thirds of the Academy’s members voting in a referendum on the question to dissolve, thereon in compliance with the requirements of the Indiana Not-For-Profit Corporation Action of 1971, as amended.

Section 2: Disposition of Property
In the event of dissolution of the Academy, all property and records of whatever nature in the Academy shall, after payment of all bona fide debts of the Academy, be turned over to the Association.

ARTICLE XIII: PARLIAMENTARY AUTHORITY
The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the Academy in all cases, which they are applicable and in which they are consistent with these bylaws and any rules of order adopted by the Academy.
ARTICLE XIV: AMENDMENTS

Section 1: Amendment
Except as provided in Sections 2 and 3 below, these bylaws may be amended:

A. At the Annual Meeting or any additional meeting of the Academy by a two-thirds vote of members present and voting, providing that notice of the proposed amendments has been given to the Academy’s membership at least 30 days in advance of the meeting at which the proposed amendments are to be considered.

B. By electronic vote by a simple majority of those Members responding, per Article IV, Section 7, and provided that notice of any the amendment is distributed to the Members in writing 30 days prior to the deadline for voting.

Section 2: Amendments Required by the Association
If the intent of an amendment is editorial or to bring the Academy’s bylaws into agreement with those of the Association, the amendment shall be made as required by the President and Secretary and approved by the Board of Directors. The President shall notify the Academy’s membership of such an amendment.

Section 3: Prior Approval by the Association
Amendments to the Academy’s bylaws become effective upon approval in writing by the Association’s Board of Directors. (Exception: changes in dues become effective on the first of the Academy’s next fiscal year following approval.)

XV: ASSOCIATION AS A HIGHER AUTHORITY

In addition to these bylaws, the Academy is governed by the Association bylaws and standing Rules and by the Association’s House of Delegates and Board of Directors Policies.

Adopted February 1992
Amended February 1994
Amended February 1997
Amended June 1998
Amended February 2001
Amended February 2002
Amended February 2003
Amended July 2003
Amended February 2008
Amended February 2011
Amended February 2014
Amended February 2015
Amended February 2016
Amended January 2019

Commented [KK3]: Per recommendation from the Parliamentarian, amendments to the bylaws can be tracked internally and are not required in the bylaws per Robert’s Rule of Order Newly Revised.