

Report to the Executive Committee

Date: 2/17/02

Submitted by: Treasurer on behalf of Finance Committee

Author of the Report: Rebecca E. Porter, PT, PhD

List all of the current charges plus those from the Strategic Planning document and action taken.

- Receive and disburse all monies
 - Approximately 65 checks written since 6/01/01
 - Approximately 25 deposits since 6/01/01
 - Accounts reconciled on monthly basis
- Have Section accounts reviewed annually
 - Member audit will be completed in March in conjunction with submission of income tax information
- Submit written report to membership at each business meeting
 - Information attached
- Chair Finance Committee
 - Information submitted to Finance Committee monthly
- File Section IRS tax return annually
 - Will be prepared during March
- Submit 1099s annually
 - 1099s for 2001 completed and mailed by deadline
- Review financial plan
 - Reviewed with Executive Committee at CSM and Annual Conference
- Maintain financial stability
 - See attached reports
 - Conducted telephone conference with Investment Advisor
- Inform membership of financial stability of the Section
 - Membership restricted portion of Neuropt.org website being investigated
- Collaborate in developing mechanism to complete funding of endowment for Barnes and Leahy scholarships
 - Under discussion with Executive Committee

Actions Taken: See above

List Activities since last CSM: See above

Motions Requested via this Report: None

Motion: N/A

Fiscal Impact of the Motion: N/A

Rationale for the Motion: N/A

Financial Summary

Dues Income

1999	\$92,296.12
2000	\$84,523.42
2001	\$88,433.07

Investment Summary

	2000 Account Summary	2001 Account Summary
Beginning value as of Jan 1	\$285,182.00	\$249,079.37
Withdrawals	-\$25,000.00	-\$122,500.00
Transactions, costs, loads, fees	-\$3,571.19	-\$1,105.18
Change in investment value	-\$7,531.82	-\$9,756.10
Ending value as of Dec 31	\$249,078.99	\$114,223.05

Account Balances 1/31/02

Checking	\$14,867.34
Savings	\$ 55.42
Money Market	\$46,459.57