



Mentor Agreement Form

Questions	Responses
List the Goals of the Mentor Relationship	<i>(Goals should be Specific, Measurable, Achievable, Relevant, and Timely)</i>
Identify Barriers to Goal Achievement	
List Methods to Overcome Barriers	
Defining Roles & Expectations	
Describe Mentee's Role & Expectations	E.g. Driving mentoring relationship, Willingness to generate questions and topics of conversation, Openness to learn,
Mentor's Role & Expectations	E.g. Role model, Assisting Protégé visibility, Support for professional development, Openness for discussion
Describe Preferred Communication Methods:	E.g. phone calls, emails, frequency of contacts, acceptable times of day to expect responses, etc
Expected Length of Relationship	E.g. Begin with 6-12 month commitment and then reassess, 3 months during a career transition, or to answer one question
Identify Potential Conflicts & Steps taken to resolve them	E.g. Not devoting enough time, Not enough feedback
Signature & Date of Mentor agreeing to this agreement	Print Name: Signature: Date:
Signature & Date of Protégé agreeing to this agreement	Print Name: Signature: Date:

